EFFECTIVE GOVERNING AND OVERSIGHT

Solution Overview

DirectorCycle

DirectorCycle is a Secure Board Portal for the PC and tablets like the iPad and Microsoft Surface. It's simple to use and includes complete functionality from meeting management, calandering, document assembly, governance/information libraries, and online voting. This solution will help you dramatically reduce the time and effort needed to organize, manage, and interact with your board and committees!

This is the easiest and most comprehensive Secure Board Portal system for the price!

How It Works

DirectorCycle allows you to collaborate in a rules-based system that links you, your leadership, and content contributors. Designed to be easy and effective, this system allows your team to spend more time managing and less time searching for information and preparing. Here are the basics of a DirectorCycle meeting:

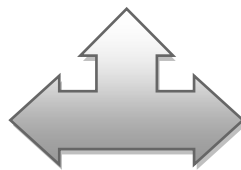**Access DirectorCycle anywhere on your Tablet, PC, or Phone!**

Meeting Organizers

Meeting organizers can quickly schedule and build meetings (board, committee, planning, etc.). During this process, they can easily notify and coordinate directors and/or other attendees as well as content contributors. Organizers can then auto-assemble content and notify pertinent attendees and presenters when meeting materials are ready.

Your Leadership

Content Contributors

As meeting preparation is underway, content contributors (analysts, managers, etc.) can submit content for assembly in an organized/centralized manner. Once the content is ready, our rules based system allows attendees to access the information pertinent to them. When the meeting concludes, pertinent information is archived for your team and outside directors.
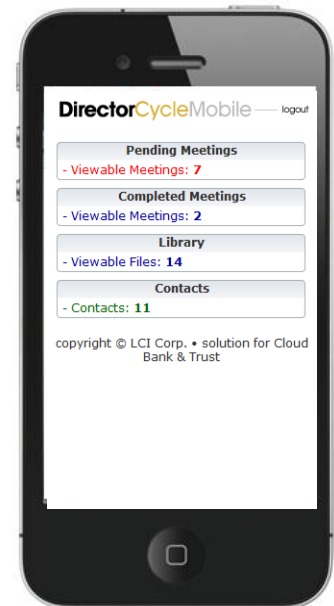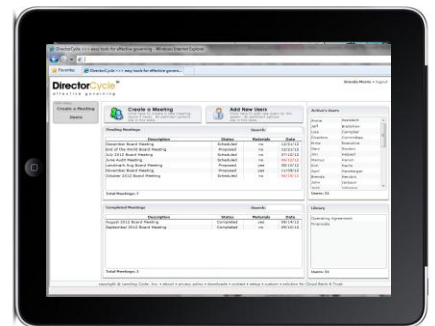
Presenters

Outside Directors

Content Management

- Quickly attach an unlimited number of files for meetings or the library
- With one click, automatically build, from a collection of different files, meeting books that include cover pages and clickable table of contents.
- Easily coordinate multiple versions of presentations and restrict sensitive information from being downloaded to peoples' PCs or tablets with DirectorCycle's document viewer. This functionality allows you to centralize multiple versions of a presentation and restricts the content from being downloaded. Plus, this functionality greatly optimizes the speed and resources needed to view presentations – especially from tablets.
- Facilitate easy pre-meeting collaboration of content contributors
- Set proximity controls to limit what can be seen outside your facilities
- Utilize library tools for non-meeting files (such as operating agreements, bylaws, policies, etc.)

Comprehensive Meeting Management

- Schedule, organize, and build secure paperless meetings
- Facilitate a variety of meeting types (board, committee, planning, vendor, etc.) with internal and external parties
- Provide "One Click" access to multiple meetings and information
- Send calendar events, alerts, and notices in a centralized fashion
- Provide "Anytime Access" to meeting materials and content
- Provide quick access to previous meeting information
- Utilize easy automated voting, approval, and consent tools
- Provide easy and secure messaging between users (includes printable message threads)
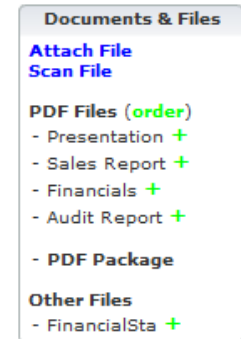
Easy and Versatile

- Meetings from multiple organizations that use DirectorCycle can all be managed through one DirectorCycle login (great for those on multiple boards/committees)
- Easy access (via encrypted link) from PC's, tablets (iPad, Android, and others), and smart phones
- Automated voting and approval activities
- Centralize meeting content collaboration with both attendees and contributors
- Rules based systems for who can view and provide information
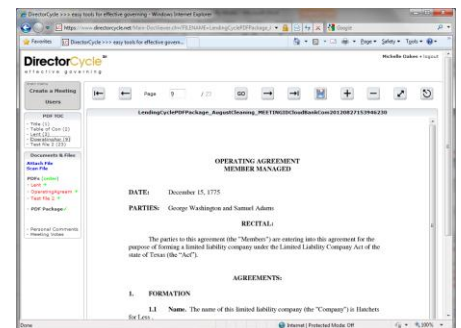
Your DirectorCycle: This solution is designed to be as easy as possible when buying, implementing, and using:

- *Light Fixed Costs* – Services are available for a structured monthly fee.
- *No Lengthy and Ambiguous Contracts* – To get started, there is a one page Purchase Order form.
- *Streamlined Implementation* – Your team can be live within hours of signing the Purchase Order.
- *No Impact on Capital Budgets or I.T. Functions* – This secure solution is accessed from one of the Nation's best SSAE-16 and SAS 70 Type II audited Data Centers. It requires no additional software or hardware and will not need to be installed on anyone's computer.
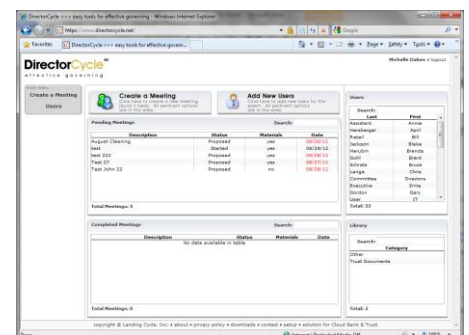
You'll never manually assemble board packages again!
Five minutes before the Board Meeting and you need to reorder and add to the board book/package – NO PROBLEM! Just attach your files, order them, and DirectorCycle will build your presentation package with a Table of Contents and page numbers – Automatically!

You will never worry again about coordinating multiple versions of a presentation or sensitive information being downloaded to PCs or tablets. DirectorCycle's document viewer allows you to centralize multiple versions of a presentation and restricts the content from being downloaded. Plus, this functionality greatly optimizes the speed and resources needed to view presentations – especially from tablets.

Easy to use and navigate for people of all skill levels!

Contact us today and see how we can impact your organization!

Contact us at Sales@DirectorCycle.com